

Access Hawaii Committee (AHC) Meeting Agenda

September 5, 2008

8:00 AM to 10:00 AM

Comptroller's Conference Room 410

Kalanimoku Building

1151 Punchbowl Street

Honolulu, Hawai'i 96813

Videoconference Centers (VCC):

County of Hawaii Hilo VCC Hilo State Office Bldg. 75 Aupuni Street, Basement Hilo, HI 96720	County of Maui Wailuku VCC Wailuku Judiciary Bldg. 2145 Main Street, First Floor Wailuku, HI 96793	County of Kauai Lihue VCC Lihue State Office Bldg. 3060 Eiwa Street, Basement Lihue, HI 96766	City & County of Honolulu FMB DIT Lg. Conf. Room Fasi Municipal Bldg. 650 South King Street, Fifth Floor Honolulu, HI 96813
--	---	--	--

- I. Call to Order – Welcome and Introductions Russ Saito, Chair
- II. Review and Approval of the July 11, 2008 Meeting Minutes
- III. Hawaii Information Consortium Russell Castagnaro, General Manager
 1. General Manager's Report
 2. Discussion of new applications
 3. Review of project list
 4. Review of open ticket reports (Mantis)
 5. Approval of CMS Hosting Arrangement
- IV. Discussion of procurement code provisions for the Portal Contractor to offer third-party software and services by charging agencies on a time and materials basis
- V. Discussion of the AHC prioritization process for applications to be developed by the Internet Portal Manager Debra Gagne
 1. Weighting factors for a prioritization matrix
 2. Discussion of content management system (CMS)
- VI. Discussion of Program Manager position Debra Gagne
- VII. Discussion of governance of web sites and Internet service providers David Maeshiro/
Debra Gagne
 1. Review of draft letter and proposed membership list
- VII. Update on Draft Policy for Electronically Posting Calendar Items Paul Tsukiyama
- VIII. Discussion on Unauthorized Access to Government Sites Russell Castagnaro
- IX. Adjournment

*Individuals who require special needs accommodation are invited to call Maria Sugai at (808) 586-1920 x305 at least **4 working days** in advance of the meeting.*