

Access Hawaii Committee (AHC) Meeting Agenda

October 2, 2009

8:00 AM to 10:00 AM

Comptroller's Conference Room 410

Kalanimoku Building

1151 Punchbowl Street

Honolulu, Hawai'i 96813

Videoconference Centers (VCC):

County of Hawaii Hilo VCC Hilo State Office Bldg. 75 Aupuni Street, Basement Hilo, HI 96720	County of Maui Wailuku VCC Wailuku Judiciary Bldg. 2145 Main Street, First Floor Wailuku, HI 96793	County of Kauai Lihue VCC Lihue State Office Bldg. 3060 Eiwa Street, Basement Lihue, HI 96766	City & County of Honolulu FMB DIT Lg. Conf. Room Fasi Municipal Bldg. 650 South King Street, Fifth Floor Honolulu, HI 96813
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- I. Call to Order – Welcome and Introductions Russ Saito, Chair

- II. Review and Approval of the September 4, 2009 Meeting Minutes

- III. Hawaii Information Consortium Russell Castagnaro,
General Manager
 - 1. General Manager's Report
 - Executive Summary
 - Marketing Activity
 - Highlights
 - Additional Items
 - Analytics Report
 - Financial Report
 - 2. Discussion of new applications
 - 3. Review of project list
 - 4. Review of open ticket reports (Mantis)
 - 5. Approval of new Statement of Works (SOWs)

- IV. Investigative Committee Reports Debra Gagne
Clay Sato
David Maeshiro
 - 1. Project Prioritization Report
 - 2. Content Management System (CMS) Report
 - 3. Governance of Web Sites and Web Site Service Providers Report

- V. Update on Public-Facing Website Information Debra Gagne

- VI. Announcements
Next meeting: Friday, November 6, 2009 at 8:00 – 10:00 a.m.

- VII. Discussion to investigate a fee structure to fund the Program Manager position Jacob Verkerke
 - 1. Executive Meeting pursuant to HRS §92-5 (4) to consult AHC legal counsel pertaining to AHC powers, duties, privileges, immunities, and liabilities relating to investigation of a fee structure to fund program manager position

- VIII. Adjournment

*Individuals who require special needs accommodation are invited to call Maria Sugai at (808) 586-1920 x305 at least **4 working days** in advance of the meeting.*