

**Access Hawaii Committee
Executive Session Meeting Minutes**

June 7, 2012

1:00 PM

Video Conference Centers
Kalanimoku Building
1151 Punchbowl Street
Honolulu, Hawai'i 96813

Members Present

Kerry Yoneshige, representing the Comptroller/Chairperson, Department of Accounting and General Services (DAGS)
Sharon Wong, Acting Administrator, DAGS/Information and Communication Services Division (ICSD)
Aaron Fujioka, Administrator, State Procurement Office (SPO)
Cheryl Park, Director, Office of Information Practices (OIP)
Herbert Lam, Information Technology Manager, Department of the Attorney General (AG)
Todd Rasmussen, ISCO Manager, representing the Director of the Department of Commerce and Consumer Affairs (DCCA) (secondary representative)
Kevin Thornton, Director of Support Department, Judiciary
Kristilyn Kam, DPSA, City & County of Honolulu (VCC)
Susan Underwood, Info. Mgmt. Section Head, representing the IS Manager, County of Maui (secondary representative) (VCC)
Mandi Swanson, Information Technology Project Leader, representing the CIO for the County of Kauai (secondary representative) (VCC)

Members Absent

Robert Su, Information Technology Manager, Department of Taxation
Burt Tsuchiya, Director, County of Hawaii
Representative Kyle Yamashita, House of Representatives
Senator Les Ihara, Jr., State Senate

Other Attendees

Diane Erickson, Deputy Attorney General

***Participated via videoconference center (VCC)*

Executive Session convened at 2:20 p.m.

The Committee discussed the portal manager contract and whether the existing contract should be extended beyond January 4, 2013. Chair Yoneshige suggested that an investigative committee be formed to recommend to the full committee on whether the contract should be extended. Members discussed that the contract renewal should be based on the performance of the contractor. In that regard, members felt that the contractor is performing very well, and there have been no negative comments with regard to contractor's contract performance. The committee members agreed that an investigative committee is not necessary. The committee discussed meeting in July, before the next scheduled quarterly meeting set in September, to consider the contract extension so that adequate time is given to prepare and execute the contract extension if in fact a decision is made to extend the contract.

Executive Session adjourned at 2:45 p.m.