

## Access Hawaii Committee (AHC) Meeting Agenda

March 1, 2012

1:00 PM

Comptroller's Conference Room 410

Kalanimoku Building

1151 Punchbowl Street

Honolulu, Hawai'i 96813

### Videoconference Centers (VCC):

County of Hawaii Hilo VCC Hilo State Office Bldg. 75 Aupuni Street, Basement Hilo, HI 96720	County of Maui Wailuku VCC Wailuku Judiciary Bldg. 2145 Main Street, First Floor Wailuku, HI 96793	County of Kauai Lihue VCC Lihue State Office Bldg. 3060 Eiwa Street, Basement Lihue, HI 96766
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- I. Call to Order, Public Notice, Quorum
- II. Approval of the September 1, 2011 Meeting Minutes
- III. Introductory Presentation on the Internet Portal Manager by Hawai'i Information Consortium
- IV. Discussion of 2012 Annual Legislative Report on the Operation of the Internet Portal for the Period July 1, 2010 through June 30, 2011
- V. Hawai'i Information Consortium General Manager Report and Appropriate Action:
  1. Executive Summary
  2. Marketing Activity
  3. Highlights
  4. Additional Items
  5. Analytics Report: Portal web traffic statistics
  6. Financial Report
  7. New applications: new services launched
  8. Review of project list
  9. Review of open ticket reports (Mantis): open items within portal work queue
  10. Approval of all charges to portal users and service level agreements (SLA) with government agencies
- VI. Discussion and Decision on Executing a Supplemental Contract to Extend the Portal Manager Contract (SPO Vendor List Contract No. 08-13) with Hawaii Information Consortium, LLC Beginning January 4, 2013 for a Three Year Period
- VII. Status and Discussion of Hiring of a Portal Program Manager
- VIII. Discussion and Approval of Hawai'i Information Consortium's Proposed Social Media Policy
- IX. Announcements:
  1. Next meeting: June 7, 2012 at 1:00 p.m.
- X. Adjournment

*Individuals who require special needs accommodation are invited to call Maria Sugai at (808) 586-1920 x305 at least 4 working days in advance of the meeting.*