

Access Hawai'i Committee (AHC) Meeting Agenda

March 7, 2013

1:00 p.m.

Kalanimoku Building, Room 410

1151 Punchbowl Street

Honolulu, Hawai'i 96813

Videoconference Centers (VCC):

County of Hawai'i Hilo State Office Bldg. 75 Aupuni St. Basement, District Manager's Office Hilo, HI 96720	County of Maui Wailuku VCC Wailuku Judiciary Bldg. 2145 Main St. First Floor Wailuku, HI 96793	County of Kaua'i Lihue VCC Lihue State Office Bldg. 3060 Eiwa St. Basement Lihue, HI 96766	City & County of Honolulu FMB DIT Lg. Conf. Rm. Fasi Municipal Bldg. 650 South King St. Fifth Floor Honolulu, HI 96813
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- I. Call to Order, Public Notice, Quorum
- II. Approval of the January 11, 2013 Meeting Minutes
- III. Hawai'i Information Consortium General Manager Report and Appropriate Action:
 1. Executive Summary
 2. Marketing Activity
 3. Highlights
 4. Additional Items
 5. Analytics Report: Portal web traffic statistics
 6. Financial Report
 7. New applications: new services launched
 8. Review of project list
 9. Review of open ticket reports (Mantis): open items within portal work queue
 10. Approval of all charges to portal users and service level agreements (SLA) with government agencies
- IV. Discussion on Public Accountability Documents, e.g., Records that Increase Accountability of Public Officials and Agencies, and the Extent They are Currently Accessible through the State Internet Portal and Appropriate Action
- V. Discussion on Digital Records Retention/Destruction Policies
- VI. Announcements:
 1. Next meeting: June 6, 2013 at 1:00 p.m.
- VII. Adjournment

The AHC may elect to consult with counsel pursuant to Section 92-5, HRS.

*Individuals who require special needs accommodation are invited to call
Susan Bannister at (808) 586-1920 x315 at least **4 working days** in advance of the meeting.*