

# HIC AHC Status Report Q42013

## Background

This report was requested of HIC in the December 2013 Access Hawaii Committee meeting. In June 2013, the Access Hawaii Committee suspended the \$8,000 / month fee paid by the portal. This fee funds the AHC Special Fund, which in turn pays for the Portal Program Manager position and related expenses. The portal has been paying that fee for nearly three years, but very little of those funds have been used since the Portal Program Manager position has not been filled. The current ceiling is \$90,018 per year and the fund now contains approximately \$216,000. The AHC agreed to suspend the payments while there was more than 200% of the fund ceiling available. HIC agreed to work on other projects that would benefit our partners during this period. If the fee had not been suspended, the portal would not have been able to support these projects.

## Projects

### DAGS/OIMT eDeposit

HIC currently has over 50 applications, which accept payments and require disbursement to state and county partners. In calendar year 2013, the portal processed over \$1.3 Billion in payments. All county and three state partners accept electronic disbursements, but the vast majority require a paper check be issued to cashiers at the division. This results in slower processing of funds, large amounts of paper being generated and overall inefficiency.

HIC agreed to work with DAGS and Budget and Finance to create a centralized system to augment and eventually replace the paper-based funds routing system currently used. The system would include a published web service and file interfaces that will allow non-portal hosted divisions to leverage the system as well. eDeposit will facilitate electronic entry, tracking and workflow for incoming funds from cashing to reconciliation. Once deployed, eDeposit could save the state well over \$3 Million per year in paper, printing, and labor costs.

The project was originally scoped to be a small pilot application with HIC's partner divisions only, however the scope of the project grew significantly and now has a team of more than 8 subject matter experts. HIC has continued to develop and manage this project in spite of its added complexity and resources. Over this period HIC has spent over **200** hours on eDeposit.

### DBEDT CBED Forms

Community Based Economic Development (CBED) is a strategy for addressing the needs of low-income communities. As the dialogue about incorporating community vision and values into present day Hawai'i continues, CBED stands out as a necessary strategy to achieve those goals by bringing community empowerment and increased capacity, as well as conservation of local resources. CBED is a proven strategy that is different than traditional economic development because it emphasizes community reinvestment and opportunities. CBED is a complete process that not only addresses a community's economic needs, but its

social needs as well. CBED strategies help maintain Hawaii's cherished quality of life for its residents for the long term while community-based organizations (CBOs) provide social services and ecosystem services that make a locality attractive to new and appropriate investment and economic development. This project will automate the processing of CBED forms and expand the reach of the application. Over this period HIC has spent over **300** hours on this project.

## DLIR - HIOSH - Elevator Inspections

The proposed system is intended to improve the administrative efficiency of the inspection and permitting process within HIOSH. Another objective is to provide transparency for the users so they will be more informed of the needs. The system would also allow the inspectors to complete the submission of findings online via a mobile device. Background: Currently, the inspection process is paper based and HIOSH is not able to complete the necessary inspections and certifications in a timely manner. Approximately 75% of the elevators in this state and 50% of the boilers are operating without a current operating permit because their inspections are overdue and their permits are delayed. There is a backlog in performing critical load tests on elevators, internal inspections of elevators, and inspections of amusement rides. There are a number of significant public safety concerns. The first phase of this application was deployed in November 2013 and HIC spent approximately **320** hours on this project over the period.

## DLNR - Commercial Vessel Reservations

The Department of Land and Natural Resources (DLNR), Division of Forestry and Wildlife (DOFAW) is the gatekeeper of all permitting applications for commercial activity on State-owned unencumbered land. Any commercial activity that is to take place on this land requires a permit granted by this division.

In the past, all permitting has been done through a manual, paper-based process. As part of the division's e-Permitting initiatives, the division would like to start automating some of these permitting processes. HIC has been involved in one such transition, the electronic permitting of beach weddings, which resulted in the creation of Wiki Permits. Wiki Permits is an HIC developed online permitting solution which allows users to reserve and purchase permits for commercial activity on unencumbered State land.

DLNR DOFAW is requesting that HIC design and develop a solution to recreate electronic permitting functionality. The Commercial Vessel Landing application is designed to be such an engine that will allow for approved vendors to manage their inventory online and obtain landing permits at DOFAW sanctioned locations. HIC has spent approximately 500 hours on this project this year (**280** hours during the period.)

## Summary

HIC was able to continue work on the four projects identified above as a direct result of AHC action and the suspension of the AHC Fee from June - December 2013. The value for the hours worked on these projects is more than \$100,000 and well worth the \$56,000 that would have been deposited into the AHC Special Fund. Development for these projects will be continuing through January

Respectfully Submitted,

Russell Castagnaro