

HIC AHC Status Report II (February 1, 2014 - February 28, 2014)

Purpose

The purpose of this report is to provide an accounting of the use of \$8,000.00 by HIC from February 1, 2014 to February 28, 2014 and a list of projects currently being considered for March, as the funds were not deposited into the AHC Special Fund account.

Accomplishments

Tasks

The following hours were recorded in February 2014 in preparation of March 7, 2014 AHC meeting.

Task Performed	Hours
Creating and distributing the agenda and other communications to AHC members, designee, and the public	0.5
Take minutes of meetings, working with Sharon on the drafts of the minutes, and finalize approved minutes	20.0
Prepare, file and distribute notices of meetings in accordance with section 92-7, Hawaii Revised Statutes	0.5
TOTAL Hours	21.0

Projects

DCCA PVL List Builder (Self-Funded)

Background: The DCCA Professional and Vocational Licensing (PVL) Division offers the public the ability to create customized lists of professional and vocational licensees' public information based on the selection criteria. This service was initially launched in the early 2000's. The general look and feel of the service was updated in 2008. HIC performs regular updates to support new license types. The application is written in PERL.

Description: With the launch of the new statewide template and the new DCCA departmental website, HIC was scheduled to update the PVL List Builder application's look and feel again in Q3 2014 to match the department website.

Result: With the additional funding, HIC is able to get the permission from the PVL division to not only update the existing application's look and feel, but also overhaul the application and re-write it in Java. This application will also integrate with the MyHawaii service utilizing the portal single sign-on service, as well as responsive design to be mobile friendly. The project was started in February 2014 with an estimate completion date in March 2014.

Old vs New

The screenshot shows the 'Professional and Vocational Licensing List Builder' application. The header features the 'Hawaii.gov' logo and the Department of Commerce & Consumer Affairs (DCCA) seal. The main content area is titled 'Welcome to the PVL List Builder' and provides instructions on how to use the application to build and download a customized list of licensees. It includes a list of seven criteria for filtering licensees: 1. License number, 2. Name of licensee, 3. License status (current or forfeited and where applicable, active or inactive), 4. Date initially licensed, 5. Business addresses (see Disclaimer on next page for further clarification), 6. Employment (for license areas that require reporting of employment or association), and 7. License class (contractor licenses only). Below this list, it states that by law, only public information may be disclosed and provides examples of how to filter by zip code, island, or license status. It also mentions a minimum charge of \$5.00 and a charge of \$0.05 per record for additional records, with a discounted rate of \$0.04 per record for eHawaiiGov subscribers. A 'Continue' button is located at the bottom right of the main content area. On the left side, there is a sidebar with contact information for the Technical Help Desk, General Licensing Info, and Hours of Operation (HST), as well as links to PVL Home, Instructions/Demo, Subscription Information, Record Layout Docs (PDF), and Home - DCCA. A 'Live Chat' button is also present in the sidebar.

Hawaii.gov
Official site for the State of Hawaii

Department of Commerce & Consumer Affairs (DCCA)

Professional and Vocational Licensing List Builder

Welcome to the PVL List Builder

The PVL license list builder allows you to build and download a customized list of licensees under the jurisdiction of the Professional and Vocational Licensing Division, Department of Commerce and Consumer Affairs. Information provided will include:

1. License number
2. Name of licensee
3. License status (current or forfeited and where applicable, active or inactive)
4. Date initially licensed
5. Business addresses (see Disclaimer on next page for further clarification)
6. Employment (for license areas that require reporting of employment or association)
7. License class (contractor licenses only)

By law, only public information may be disclosed. Using select criteria, such as zip code, island, or license status, you can create a filtered list of licensees. For example, you could create a list of all contractors on Kauai.

The cost will depend on the number of records in your list. There is a minimum charge of \$5.00. The charge for additional records is \$0.05 per record. If your list includes 1,000 records, you would be charged $1,000 \times \$0.05 = \50 . If you are an eHawaiiGov subscriber account, you will be charged a discounted rate of \$0.04 per record. For further information about becoming an eHawaiiGov subscriber, please click [here](#).

Your list will be available for download within 24 hours. Information on downloading will be emailed to you. The list you will receive will be in comma delimited text files (.txt files). These files can be easily loaded into most database or spreadsheet formats (e.g. Access, Excel, Oracle).

- [Instructions/Demo](#)
- [Subscription Information](#)
- [Record Layout Documentation](#) (PDF Format)

[Continue](#)

MAILING ADDRESS:
P.O. Box 3469
Honolulu, HI 96801

STREET ADDRESS:
335 Merchant St
3rd Floor Room 301
Honolulu, HI 96813

[PVL Home](#)
[Instructions/Demo](#)
[Subscription Information](#)
[Record Layout Docs \(PDF\)](#)
[Home - DCCA](#)

Technical Help Desk:
808-695-4620

General Licensing Info:
808-586-3000

Hours of Operation (HST):
7:45 a.m. - 4:30 p.m.

Live Chat
Technical Support



Department of Commerce & Consumer Affairs

Professional and Vocational Licensing (PVL)



PVL List Builder

This service allows you to build and download a customized list of licensees under the jurisdiction of the professional and Vocational Licensing Division, Department of Commerce and Consumer Affairs.

By law, only public information may be disclosed with your results. The information provided in your results will include license number, name, status, and initial date licensed.

No address information is provided with the exception of business address information for entity licenses only.

See the following costs table and [read more](#) about the PVL List Builder service.

User Type	Results	Cost
Regular User	0-100 Records	\$5.00
Regular User	101+ Records	\$.05/record
Subscriber User	0-125 Records	\$5.00
Subscriber User	126+ Records	\$.04/record

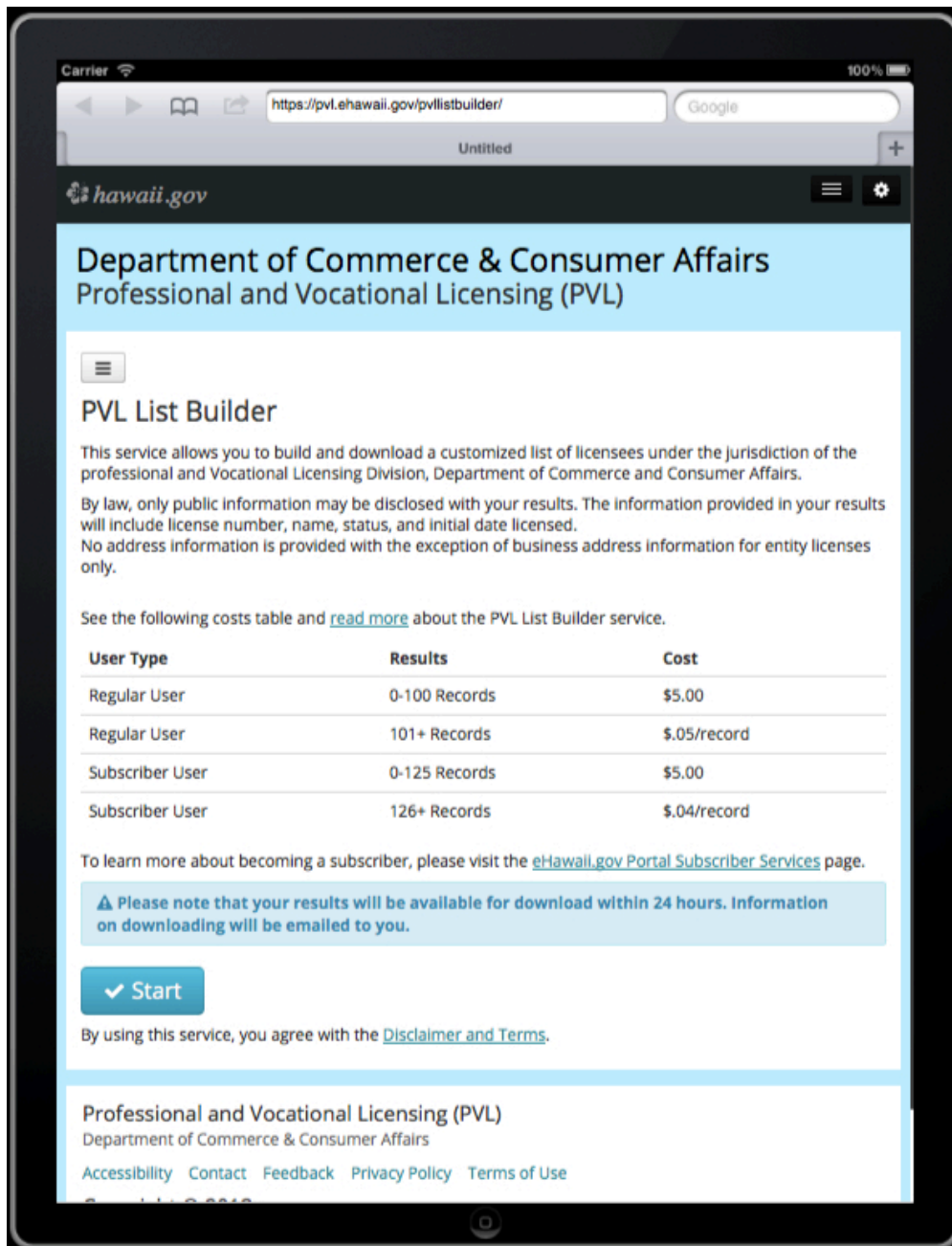
To learn more about becoming a subscriber, please visit the [eHawaii.gov Portal Subscriber Services](#) page.

Please note that your results will be available for download within 24 hours. Information on downloading will be emailed to you.



Start

By using this service, you agree with the [Disclaimer and Terms](#).



Added Value	Hours
Overhaul the old design with mobile responsive design and improved user experience	60.0
Rewrite the application in Java for modernization	132.0
TOTAL Hours:	192.0

****Tentatively, HIC is evaluating the following projects for the remaining period.**

- BREG Entity List Builder Rewrite
- Na Ala Hele Trail System Migration
- Online Hunting Licensing Suite

Summary

HIC was able to initiate the PVL List Builder re-write project 5 months prior to the original schedule. The total resources expended is 213 hours, or \$21,300, including both the AHC tasks and project hours.

Metrics	PVL ListBuilder
How did the use of the resources accelerate the progress or completion date?	5 month
Was work performed a result of a increase in scope of work?	No
Is this a new project initiated with the new funding?	Yes
The work resulted in the project being ahead of projected completion date by	N/A
Resources Expended	192hrs/\$19,200

Respectfully Submitted,

Jing Xu