

## Access Hawaii Committee (AHC) Meeting

June 2, 2022

01:00 p.m.

Virtual Meeting/Video Conferencing Center (Kalanimoku Building)

This meeting will be conducted remotely. Members of the public may participate via interactive conference technology or in person at the physical location indicated below.

### Join Zoom Meeting:

<https://zoom.us/j/96929492025?pwd=UTV0SHhONDZNRUJaQWRZc0Rib0Vidz09>

Meeting ID: 969 2949 2025

Passcode: 624539

Find your local number: <https://zoom.us/u/ad9OATeDyl>

### Physical Meeting Location:

Video Conferencing Center (VCC)

Kalanimoku Bldg.

Basement VCC

1151 Punchbowl St B-10

Honolulu, HI 96813

## Agenda

- I. Call to Order, Roll Call
- II. Review and Approval of the April 7, 2022 Meeting Minutes
- III. Public Testimony  
*Any person may submit testimony on any agenda item. Due to COVID-19 precautions, members of the public may submit written testimony via e-mail [ahcinfo@hawaii.gov](mailto:ahcinfo@hawaii.gov) or via mail addressed to 1151 Punchbowl Street B10, Honolulu, Hawaii 96813, attention to Catherine Arellano-Alcotas. Oral testimony is limited to 3 minutes per person per agenda item via the virtual Zoom conference room or in person at the physical location indicated above.*
- IV. Approval of Statements of Work (SOW) and Service Level Agreements (SLA); Discussion and Appropriate Action
  1. SOWs/SLAs under Review
    - a. **Department of Education – McKinley Community School for Adults (MCSA) – Online Payments – SOW and Exhibit A**  
This SOW covers the implementation of a service to allow users to pay for their MCSA registration and other fees online via credit card or eCheck, and sends an automated email to the user after the payment has been submitted online. An Admin module will allow staff to view online submissions and export the submitted form data via csv file. A separate reporting function will allow staff access to fiscal data for the online transactions.

*If you require an auxiliary aid or accommodation due to a disability, please contact (808) 586-6000 or email [ahcinfo@hawaii.gov](mailto:ahcinfo@hawaii.gov) at least three (3) working days in advance of the meeting.*

**Development Fees:** \$0.00

**Hosting Fees:** \$0.00

**Maintenance and Support Fees:** \$0.00

**Transaction Fees:** For all credit card transactions completed, there will be a fixed cost of \$1.50 plus a transaction processing fee of 2.5%. For all eCheck transactions completed, there will be a fixed cost of \$1.50

**Other Fees:** \$0.00

b. **County of Maui – Department of Liquor Control – Liquor Permits and Payments – SOW and Exhibit A**

This SOW covers creation of a web site to allow customers to apply for, renew and pay liquor control permits and fees online via credit card or eCheck (electronic debit from a bank account).

**Development Fees:** \$0.00

**Hosting Fees:** \$0.00

**Maintenance and Support Fees:** \$0.00

**Transaction Fees:** There will be a transaction fee of 5% for all transactions, plus, for credit/debit card transactions, an additional transaction processing fee of 2.5% per transaction, or, for eCheck transactions, an additional transaction processing fee of \$1.00 per transaction

**Other Fees:** \$0.00

V. Portal Program Manager's Report; Discussion and Appropriate Action

1. NIC Hawaii Report (attached)

VI. Good of the Order

1. Announcements
2. Next Meeting: August 4, 2022

VII. Adjournment

*AHC meeting packet can be downloaded from <https://ahc.ehawaii.gov/meetings/packets/>*