

Access Hawaii Committee (AHC) Meeting

October 6, 2022

01:00 p.m.

Virtual Meeting/1151 Punchbowl Street Conference Room 410, Honolulu, Hawaii 96813

This meeting will be conducted remotely. Members of the public may participate via interactive conference technology or in person at the physical meeting location indicated below.

Join Zoom Meeting: <https://zoom.us/j/99137550101>

Meeting ID: 991 3755 0101

Find your local number: <https://zoom.us/u/amKDZdGas>

Physical Meeting Location:

1151 Punchbowl Street, 4th Floor

Conference Room 410

Honolulu, Hawaii 96813

Agenda

- I. Call to Order, Roll Call
- II. Review and Approval of the August 4, 2022 Meeting Minutes
- III. Public Testimony

Individuals who are unable to provide testimony at this time will be allowed an opportunity to testify when specific agenda items are called.

Individuals may provide oral testimony at the meeting or may submit written testimony in advance of the meeting via email ahcinfo@hawaii.gov or via mail addressed to 1151 Punchbowl Street B10, Honolulu, Hawaii 96813, attention to Catherine Arellano-Alcotas. Oral testimony is limited to 3 minutes per person per agenda item via the virtual Zoom conference room or in person at the physical meeting location indicated above.

- IV. Approval of Statements of Work (SOW) and Service Level Agreements (SLA); Discussion and Appropriate Action
 1. SOWs/SLAs under Review
 - a. **Hawaii State Judiciary – Online Bail Payments - SOW, Exhibit A, and Project Summary**

This SOW covers the implementation of an online payment channel to allow customers to pay bail amounts online via credit card.

Development Fees: \$0.00

Hosting Fees: \$0.00

Maintenance and Support Fees: \$0.00

Transaction Fees: For all credit card transactions completed, there will be a Transaction Fee of 5% plus a 2.5% credit card fee per transaction due and payable to NIC HI.

Other Fees: \$0.00

b. **Department of Land and Natural Resources – Hunter Education Division – Hunter Education and Records Management System – SOW Amendment 9, Exhibit A, and Project Summary**

This SOW covers implementation of an online solution to build shopping cart functionality so hunters can add multiple types of tags/permits to a shopping cart and pay them online through one transaction. In addition, currently the transaction fee, \$1 per tag/permit plus credit card fee, is passed on to the user. Going forward the STATE will absorb the transaction fee for all transactions.

Development Fees: \$64,460.70

Hosting Fees: \$0.00

Maintenance and Support Fees: \$2,000.00 (no change to existing fee)

Transaction Fees: The fixed fee will not be changed in this amendment and will remain \$1.00 per tag/permit. The credit card fee will not be changed in this amendment and will remain 2.5%. Currently the transaction fee is passed on to the user. This will be changed to the following: STATE will absorb the Transaction Fee for all transactions.

Other Fees: \$0.00

c. **Department of Land and Natural Resources – Division of State Parks – Reservations and Access Management System – SOW, Exhibit A, and Project Summary**

This SOW covers the topics in establishing a reservation and access management system for the DLNR DSP to continue to manage the Diamond Head reservations and also add the ability to include multiple park reservations.

Development Fees: \$0.00

Hosting Fees: \$0.00

Maintenance and Support Fees: \$0.00

Transaction Fees: For all transactions completed, there will be a Transaction Fee due and payable to NIC HI, comprised of the following components: (1) A fixed cost of \$1.00; plus (2) Each credit/debit card transaction will incur an additional transaction processing fee of 2.5% per transaction

Other Fees: \$0.00

2. Signed Project Change Request (PCR)

a. **Department of Land and Natural Resources - Division of Forestry and Wildlife - Hunter Education and Records Management System**

This PCR was requested to allow the LOTTERY_STAFF admin the ability to edit a hunt application anytime. LOTTERY_REPORTS admin would not be able to edit.

Development fee: \$3,403.14

V. Periodic Review on Portal Service

1. State Procurement Office Report on Hawaii Compliance Express (attached)

VI. Annual Report on the Operation of Internet Portal Draft; Discussion and Appropriate Action (attached)

VII. Portal Program Manager's Report; Discussion and Appropriate Action

1. NIC Hawaii Report (attached)

VIII. Good of the Order

1. Announcements
2. Next Meeting: Dec 1, 2022

IX. Adjournment

AHC meeting packet can be downloaded from <https://ahc.ehawaii.gov/meetings/packets/>

Auxiliary Aid or Accommodation Due to a Disability

If you require an auxiliary aid/service or other accommodation due to a disability, please contact Catherine Arellano-Alcotas at (808) 587-9826 or email ahcinfo@hawaii.gov as soon as possible, preferably at least 3 days prior to the meeting. Requests made as early as possible will allow adequate time to fulfill your request.

Upon request, this notice is available in alternate formats such as large print, Braille, or electronic copy.